

*Ravensdale Infant &  
Nursery School*

Devonshire Drive  
Mickleover  
Derby DE3 9HE  
Tel: 01332 513862  
Fax: 01332 549441

# **SEN&D School**

## **Information Report**

**June 2017**



This document has been written within the context of the Governors' aims and objectives, which they summarise in the mission statement: **"Working Together To Be The Best"**.

Ravensdale Infant and Nursery School is an inclusive school where diversity is celebrated.

## **What is SEN&D and SEN&D Support?**

SEN&D stands for special needs and, or a disability.

The Code of Practice 2014 states that: 'A student has SEN where their learning difficulty or disability calls for special educational provision, that is different from or additional to that normally available to children of the same age'.

Many children will have special educational needs of some kind during their education. Schools and other organisations can help most children overcome the barriers their difficulties present quickly and easily. A few children will need extra help for some or all of their time in school.

## **Who are the best people to talk to at our School about my child's difficulties with learning / SEN&D?**

The subject/Class Teacher has responsibility for:

- Checking on the progress of your child.
- Identifying, planning and delivering the differentiated curriculum for your child in class, as required.
- Personalised teaching and learning for your child.
- Ensuring that the School's SEN&D Policy is followed in their classroom.

**Inclusion Manager / SENCo - Miss Sarah Swain**

**SEN&D Governor - Mrs Judith Witcomb**

**Headteacher - Mrs Lorna Blanchenot**

**Learning Mentor - Miss Jo Simpson**

They are responsible for:

- Developing and reviewing the School's SEN&D Information Report/Policy.
- Co-ordinating all the support for students with special educational needs or disabilities.
- Updating the School's SEN&D register (a system for ensuring that all the SEN&D needs of students in the school are known) and making sure those records of your child's progress and needs are kept up-to-date and are confidential.
- Providing specialist support for teachers and support staff in the School, so that they can help students with SEN&D in the School to achieve the best possible progress.

They are also responsible for ensuring that you are:

- Involved in supporting your child's learning.
- Kept informed about the support your child is receiving.
- Involved in reviewing how your child is doing and liaising with all other agencies which may be involved with your child e.g. Educational Psychology, Behaviour Support Service, Social Care and Health Service.

## The kinds of SEN&D provided for in our School are:

When identifying the nature of a child's special educational needs, the four areas of need taken into account are:

- communication and interaction
- cognition and learning
- social, emotional and mental health difficulties
- sensory and/or physical needs.

The school recognises that the child may need support in more than one of these areas.

## How are children with SEN&D identified at our School?

Referring to the 'SEN&D Code of Practice: 0-25' 2014, a CYP has SEN 'where their learning difficulty or disability calls for special educational provision, that is provision different from or additional to that normally available to pupils of the same age'.

Subject/Class Teachers make regular assessments of progress for all children. From this, the School is able to identify children making less than expected progress given their age and individual circumstances. Other factors including attendance, punctuality and health are considered. Consideration is also given to the particular circumstances of students, for example those who are in Care and/or eligible for the Pupil Premium.

When deciding whether to make special educational provision, a meeting will be arranged between the SENCo, Headteacher (as required) and Class Teacher to consider all the information gathered from within the School.

Parents/Carers will be notified by a telephone call/letter of the meeting, when the following will be discussed:

- The child's areas of strengths and difficulties.
- Any Parent/Carer concerns.
- Plan any additional support your child may receive.
- Discuss with you, any referrals to outside professionals, to support your child's learning.

Where a child is identified as having SEN&D, the School will seek to remove barriers to learning and put SEN&D provision in place. THE SEN&D support will take the form of a four part cycle:

**Assess** an analysis of the child's need will be carried out by the Class Teacher and SENCo. Outside agencies may also be involved.

**Plan** if the School decides to provide the child with SEN support, Parents/Carers will be notified. All staff involved with the child will be informed.

**Do** interventions/support will be delivered.

**Review** the effectiveness of the intervention/support will be reviewed regularly. We aim to work with the child and parents throughout this process.

## Our School is:

Ravensdale Infant and Nursery School is a large Infant School in a suburb of Derby and share a site with Ravensdale Junior School. The local catchment area consists of a mixture of privately owned dwellings, privately

rented and 'social housing' occupied by families and retired people. The recently built and still developing housing estate has 'social housing' accommodating families who have moved in from areas of social deprivation within Derby City. The Pupil admission limit is 90 per year group. We also have a 26 full time equivalent nursery places. 50% of the children registered at school are from 'out of catchment' travelling from local school catchment areas and from Derby City. We have one level playground and one on a slope. The grassed area is a steep slope. All classrooms within school are on the ground floor.

## **What are the different types of support available at our School?**

Teachers have the highest possible expectations for your child and all children in their class. The quality of teaching and learning is reviewed regularly to ensure the highest possible standards are achieved. The school has a training plan for all staff to improve the teaching and learning of children, including those with SEN&D. This includes whole school training on SEN&D issues:

- Teachers adapt planning to support the needs of children with SEN&D.
- Teachers use a variety of teaching styles and cater for different learning styles to allow children with SEN&D to access the curriculum.
- Teachers and other adults in the classroom work together to give targeted support according to your child's needs.
- Your child is fully involved in learning in class.
- Strategies which may be suggested by the SENCo or other professionals working with your child are in place to support your child to learn.

Specific group work intervention:

- This could be for reading, reading comprehension, spelling, numeracy and/or social skills. These could be delivered by a Teacher, Teaching Assistant or intervention support staff.

Adaptations to curriculum or learning environment may be made to remove barriers to learning. Things such as:

- Sitting at the front of the classroom.
- Using enlarged resources.
- Use of ICT.
- Leaving lessons for 1:1 or small group interventions.
- Use of colour overlays.
- Visual timetable provided.
- Radio Aid systems used.
- Having someone scribe their work.

There are many more that may be put in place depending on the individual pupils needs.

Outside agencies - You may be asked to give permission for your child to be referred to a specialist professional, e.g. Educational Psychologist. This will help the School and you to understand your child's needs better and so support them more effectively.

The specialist professional may work directly with you and your child and may make recommendations on support strategies to be used at home and in school.

## **How we measure progress?**

Children's progress is continually monitored by Class Teachers and Teaching Assistants. Progress is reviewed at regular intervals and formally once each half-term. If your child is at SEN&D Support or has a statement/EHC Plan, you will receive a termly report on their progress as well as having the opportunity to speak to teachers at a Parents/Carers' Evening.

The progress of children with a statement/EHC Plan is formally reviewed at an annual review.

The SENCo will also monitor that the child is making good progress in any targeted work while also monitoring the effectiveness of the provision or interventions.

## **Evaluating Effectiveness**

The SENCo and Schools' Senior Leadership Team will use the four part cycle (Assess, Plan, Do, Review) through which earlier decisions and actions are revisited, refined and revised with a growing understanding of the child's needs and of what supports the child in making good progress and securing good outcomes. This is known as the graduated approach. 6.44 CoP.

## **How can I let the School know I am concerned about my child's progress in School?**

If you have concerns about your child's progress you should, in the first instance, speak to your child's Class Teacher. If you have concerns that your child has an unmet special educational need after speaking to the Class Teacher, you should contact the SENCo.

## **What support is there for my child's overall well-being?**

Within school, we have a Home School Support Worker who is available to support children and their families with any difficulties. We support children with friendship groups, building up their confidence and self-esteem, promoting positive relationships and supporting their emotional development and well-being at difficult times. Throughout the curriculum and the ethos of the school, all staff support children's personal, social, emotional development and well-being.

This may involve working alongside outside agencies such as the Health Service, and/or specialist educational services.

## **How is SEN&D support allocated to children at our School?**

The Code of Practice 2014 states that: 'A student has SEN where their learning difficulty or disability calls for special educational provision, that is different from or additional to that normally available to children of the same age.'

- Children who are underachieving and failing to meet targets have interventions in and out of class.
- Children are moved on to SEN&D support (previously School Action), when, despite accessing catch up interventions, they are still not making expected progress and are not meeting their targets.
- For a minority of children who are not making progress in more than one subject we would investigate using the graduated approach for an extended period.
- Children with more complex needs who may also require support from outside agencies would be classified as SEN&D support (previously School Action Plus).

The school budget is received from Derby City Local Authority, which includes funding to support children with SEN&D. This is £6,000 per pupil on the SEN&D register per academic year which is called 'SEN Notional Funding' and equates to approximately 10 hrs support per week.

The Headteacher decides on the budget allocation for SEN&D in consultation with the School Governors, on the basis of needs within the school. The Headteacher, Business Manager and SENCo discuss information they have about SEND including:

- Children already receiving extra support.
- Children needing extra support.

- Children who have been identified as not making as much progress as expected.

All resources/training and support are reviewed regularly and changes made as necessary. Children will be taken off the SEN&D register if and when targets/outcomes have been achieved.

## **Who else could support your child with SEN&D?**

Directly funded by the School:

- Teachers
- Teaching Assistants funded from the SEN budget who support in class and deliver programmes designed to meet individual and group needs
- Learning Mentor
- Educational Psychology Service / STePS

Paid for centrally by LA/Health Service:

- Speech and Language Therapy
- Occupational Therapy
- Support Services for the Hearing, Physically & Visually impaired
- Child and Adolescent Mental Health Service (CAMHS)
- Social Care
- School Nurse
- Physiotherapy Service

Voluntary Sector:

- Umbrella
  - Fun&bility
  - Disability Direct
  - Derby City Parent and Carer Forum
  - Voices in action
- And many more

For more information, go to [www.derby.gov.uk/sendlocaloffer](http://www.derby.gov.uk/sendlocaloffer)

## **What support do we have for you as a Parent/Carer of a child with SEN&D?**

This section is also appropriate for children and young people who are looked after by the Local Authority (Corporate Parent):

- Class Teachers, Teaching Assistants, SENCo and Learning mentor are available to discuss issues, as appropriate to their roles in school.
- Your child's targets will be reviewed half termly and we will work with you to plan and review these.
- We will hold meetings with outside professionals where and when appropriate.
- We will hold Parent's evenings.
- We will share information with you about Parent/Carer support groups.

## **How does the School support children with medical conditions?**

The school follows '**Supporting pupils at school with medical conditions - Statutory guidance for governing bodies of maintained schools and proprietors of academies in England**' April 2014.

The School has a Policy regarding the administration and management of medicines on the school site. Some children will have a care plan in place.

Staff have updates on conditions and medication affecting individual students and training, where appropriate, so that they are able to manage medical situations.

## **How is our School accessible to children with SEN&D?**

We have disabled toilets and changing tables in school. Teaching resources and equipment used are equally accessible to all children.

Internally run after-school and extra-curricular provision is accessible for all children. After school and extra-curricular provision with external providers is accessible in agreement with the provider, following a discussion of the child's needs and provision which needs to be in place.

All children have an equal opportunity to go on all school visits - extra support is provided if required. Educational visits will only be planned to locations accessible to all. Risk assessments are carried out prior to any off-site activity.

## **How will my child be supported through transitions?**

The School recognises that transitions can be difficult for children with SEN&D and their families and so take steps to ensure any transition is as smooth as possible.

### **If your child is moving to another School:**

- We will contact the Schools' SENCo and ensure they know about any special arrangements and support that needs to be made for your child.
- All records about your child are passed on as soon as possible.

### **When moving classes in School:**

- Information will be passed on to new Class Teachers. All relevant information will be shared.

### **Starting School or Nursery**

- Visits to School
- Parent sessions
- Share records
- Discussions or visits to previous settings

### **From Infant to Junior school**

- Visits to School
- Parent sessions
- Share records
- Transition Meeting

## **How will my child be able to share their views?**

We value and celebrate each child being able to express their views on all aspects of school life. If your child has a statement/EHC Plan, they will be involved in writing and reviewing their own Outcomes. The child will have the opportunity to discuss with their Class Teacher, SENCo or Teaching Assistant how they are getting on at School.

## What training have the staff had about SEN&D?

There is an on-going professional development programme throughout the school-year which addresses areas of SEN&D within the School. For example:


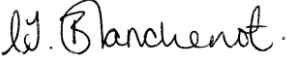
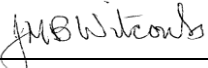
- Autistic Spectrum Disorder
- Diabetes
- Hearing Impairment
- Visual impairment
- Prader Willi Syndrome
- Applying the new Code of Practice,
- Using specialist medical equipment such as epipen

## What if I want to complain?

Our School has a Complaints Policy which can be found on our website – [www.ravensdalei.derby.sch.uk](http://www.ravensdalei.derby.sch.uk). If you wish to complain, we always suggest you come and speak to us first to try to resolve any issues. Please see the Complaints Policy for full details.

## Linked documents on the school's website include:

- SEND Policy - <http://ravensdalei.derby.sch.uk/policies/>
- Complaints Policy - <http://ravensdalei.derby.sch.uk/policies/>
- Anti-Bullying Policy - <http://ravensdalei.derby.sch.uk/policies/>
- Supporting pupils at School with medical conditions Statutory guidance for governing bodies of maintained schools and proprietors of academies in England April 2014 - [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/306952/Statutory\\_guidance\\_on\\_supporting\\_pupils\\_at\\_school\\_with\\_medical\\_conditions.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/306952/Statutory_guidance_on_supporting_pupils_at_school_with_medical_conditions.pdf)
- Inclusion Policy - <http://ravensdalei.derby.sch.uk/policies/>
- Safeguarding Policy - <http://ravensdalei.derby.sch.uk/policies/>

SENCo	Miss Sarah Swain		22.5.2017
Headteacher	Mrs Lorna Blanchenot		22.5.2017
SEND Governor	Mrs Judith Witcomb		22.5.2017